

## Financial Analyst

### Description

We are seeking a highly skilled and motivated Financial Analyst to join our dynamic finance team. The ideal candidate will be responsible for budgeting, auditing, accounts receivable/accounts payable (AR/AP) management, and the development of comprehensive business and financial models. This role requires a strategic thinker with strong analytical skills, attention to detail, and the ability to work collaboratively across departments.

### Responsibilities

- **Budgeting:**
  - Develop, implement, and manage the annual budgeting process.
  - Analyze financial data to forecast future financial trends and prepare budget reports.
  - Collaborate with department heads to align budgets with organizational goals.
- **Auditing:**
  - Conduct internal audits to ensure compliance with financial policies and regulations.
  - Identify and mitigate financial risks through thorough examination of financial records.
  - Prepare detailed audit reports and present findings to senior management.
- **Accounts Receivable/Accounts Payable (AR/AP):**
  - Oversee the AR/AP process, ensuring accurate and timely invoicing, payment processing, and reconciliation.
  - Monitor and manage cash flow, including collections and disbursements.
  - Implement and maintain efficient AR/AP processes to improve financial operations.
- **Business Model Development:**
  - Analyze and assess current business models to identify areas for improvement.
  - Develop and implement new business models to drive growth and profitability.
  - Collaborate with cross-functional teams to integrate business model strategies.
- **Financial Model Development:**
  - Create detailed financial models to support business decisions and strategic initiatives.
  - Conduct scenario analysis to assess the financial impact of potential business decisions.
  - Provide insights and recommendations based on financial modeling results.

### Experience

- Accounting: 3 years (Required)
- QuickBooks: 3 years (Required)

### Qualifications

- Bachelor's degree in Finance, Accounting, Economics, or a related field. A Master's degree or relevant certification (e.g., CFA, CPA) is a plus.
- Proven experience (3+ years) as a Financial Analyst or similar role, with

### Hiring organization

DrBalcony

### Employment Type

Full-time, Part-time, Contractor

### Job Location

92780, Tustin, California, United States

### Working Hours

20 – 39 per week

### Base Salary

\$ 61,294.93 - \$ 73,817.55

### Date posted

May 22, 2024

expertise in budgeting, auditing, AR/AP management, and financial modeling.

- Strong analytical and problem-solving skills, with the ability to interpret complex financial data.
- Proficiency in financial software and tools (e.g., Excel, SAP, QuickBooks).
- Excellent communication and interpersonal skills, with the ability to collaborate effectively with cross-functional teams.
- Detail-oriented with strong organizational skills and the ability to manage multiple tasks simultaneously.
- Knowledge of relevant financial regulations and standards.

### **Job Benefits**

- 401(k)
- Dental insurance
- Flexible schedule
- Health insurance
- Paid time off
- Vision insurance